

California Well Sample Repository Board of Governors Meeting

**Minutes of Meeting
Monday, June 29, 2015 [DDH A-108]**

Members Present:

Robert Horton, Larry Knauer, Andrea Weikel, Charles James, Neal Livingston, Larry Kunkel, Frank Cressy, Becca Lanners, and Victor Martin

Members Absent:

Bill Kempner, Michael Clark, Anne Houtman, and Randy Stephenson

I. Call to Order:

Larry Knauer called the meeting to order at 10:10 AM.

II. Announcements:

- A. Curator's Report [Charles James] [Attachment A]**
- a. See attachment for detailed information
 - b. State of the Repository
 - i. Always cleaning and reorganizing, relocating material from building A to B
 - ii. James is working with Kern Doors to get an estimate to fix the front roll down door
 - c. Volunteer Program
 - i. There are 8 regular volunteers
 - ii. 10 volunteers on the waitlist
 - iii. Volunteers requested a volunteer luncheon be held twice a year because they are doing double the work and getting through a lot of core.
 - iv. Volunteers added 722 boxes to the inventory equaling 378 wells for FY 2014/15
 - d. Student assistants' projects/ Activities at the Repository
 - i. The student assistants are doing great out at the facility, currently there are two students working: Emmanuel Otaru and Grant Obenshain
 - e. List of users and revenue for the 12 months
 - i. Attachment A has a complete list of clients and a breakdown of donations, fees, and what type of material is being requested.
- B. Project Director's Report [Robert Horton] [Attachment B]**
- a. Horton presented the budget for fiscal year 2014/15
 - i. The total donation available to transfer from the Trust Fund in Foundation will be confirmed by Victor Martin

- C. Other Business [Larry Knauer]
 - CWSR bylaws [Attachment C]
 - CWSR contact list [Attachment D]

III. Adjournment: 11:15 am; next meeting was not scheduled.